

Committee: Health and Social Care Scrutiny Committee	Date: 13 February 2018
Subject: Annual Review of the Committee's Terms of Reference	Public
Report of: Town Clerk	For Decision
Report Author: Joseph Anstee, Committee & Members' Services Officer	

Main Report

All Committees/Boards are asked to review their terms of reference annually. This will enable any proposed changes to be considered in time for the reappointment of Committees by the Court of Common Council.

The terms of reference of the Health and Social Care Scrutiny Committee are attached as an appendix to this report for your consideration.

Currently the Health and Social Care Scrutiny Committee meets three times a year and these meetings are held in February, May and October.

Recommendation(s)

That, subject to any comments, the terms of reference of the Committee be approved for submission to the Court as set out in the appendix.

The Committee are also asked to consider the frequency of their meetings going forward.

Appendices

- Appendix 1 – Health and Social Care Scrutiny Committee Terms of Reference

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Background Papers

HEALTH & SOCIAL CARE SCRUTINY COMMITTEE

1. Constitution

A non-Ward Committee consisting of:

- Any 6 Members appointed by the Court of Common Council
- 1 Co-opted Healthwatch representative.

The above shall not be Members of the Community & Children's Services Committee or the Health & Wellbeing Board.

2. Quorum

The quorum consists of any three Members. [N.B. - the co-opted Member does not count towards the quorum]

3. Membership

- 2 (2) Christopher Paul Boden
- 2 (2) Alison Gowman, Alderman
- 2 (2) Michael Hudson
- 2 (2) Vivienne Littlechild, J.P.
- 2 (2) Wendy Mead, O.B.E.
- 1 (1) Emma Edhem

together with one Member to be appointed this day and the co-opted Member referred to in paragraph 1 above.

4. Terms of Reference

To be responsible for: -

- (a) fulfilling the City's health and social care scrutiny role in keeping with the aims expounded in the Health and Social Care Act 2001 and Part 14 of the Local Government and Public Health Act 2007 (Patient and Public Involvement in Care and Social Care);
- (b) agreeing and implementing an annual work programme; and
- (c) receiving and taking account of the views of relevant stakeholders and service providers by inviting representations to be made at appropriate meetings.